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SOPRANO

Service oriented programmable smart environments for older Europeans

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Thematic Priority: 6.2.2: Ambient Assisted Living for the Ageing Society

Deliverable D1.2.1

The SOPRANO Advisory Board List of Members

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Dissemination Level		
PU	Public	X
PP	Restricted to other programme participants (including the Commission Services)	
RE	Restricted to a group specified by the consortium (including the Commission Services)	
CO	Confidential, only for members of the consortium (including the Commission Services)	

Versioning and contribution history

Version	Description	Comments
0.1	Structure of the document and task assignment	
1.0	Final version	

Deliverable process schedule

No	Process step	Responsible	Timing	Comments
1.	Table of contents and task assignment			
2.	First version of contribution			
3.	Integrate first version of findings			
4.	Circulation of first complete version of the document			
5.	Collection of comments			
6.	Circulation of second version of the document			
7.	Review by experts			
8.	Final consolidation of the document			
9.	Submission to EC			

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1. Role of the SAB

Adequate consideration of the needs and requirements of end users and intermediary users (such as informal carers, social carers, medical carers) will play a key role in the project. The SOPRANO User Advisory Board (SAB) is set up in order to feed user-related domain knowledge and expertise into the project throughout its entire lifecycle. It will in particular provide a sounding board for ideas and approaches to be developed by the core consortium. By critically accompanying its tasks and activities the Advisory Board will provide valuable guidance to the overall project from a user-oriented perspective by creating an interface with organisations understanding all aspects of older European's requirements for services supporting independent living. Advisory Board members will act both as advisors and quality assurance to the project, and as liaison to the European and national level through their organisation, their networks and beyond.

The composition of the Advisory Board reflects different categories of users as they can be identified along the generic SOPRANO value chain including

- European representatives of end users such as the European Older People's Platform (AGE), European Federation of Older Persons (EURAG) or the European Disability Forum (EDF)
- National representatives of end users such as the German National Association of Senior Citizens' Organisations (BAGSO)
- European representatives of institutional users and intermediating parties such as the European Association of Care and Help at Home, the Care and Management of Services of Older people in Europe Network (CARMEN) and the European Association of Paritarian Institutions Health (AEIP)
- Representatives of Service Providers such as the European Association of Service Providers for Persons with Disabilities (EASPD)
- European and national representatives of (informal) carers such as Caring for Carers and EUROCARERS

Through its composition, the Advisory Board will enable the project not only to adequately consider the specific requirements different end user groups will have on the SOPRANO system but the circumstances in practical service provision to these as well.

In addition to this, through the various institutional networks the individual Advisory Board members have access to, the board constitutes a valuable channel for disseminating and exploiting project outcomes in a target-oriented manner to relevant constituencies respectively.

2. SAB Member List

Type of expertise	Name of the expert ¹	Name of the Organisation
Older end users	Anne Sophie Parent	European Older People's Platform (AGE)
	Katrin Markus	European Federation of Older Persons (EURAG)
	Gertraud Dayé	NGO Committee on Ageing, UN Vienna
	Lynne Hooper	Housing for Older People in Europe (HOPE)
	John Evans	European Network on Independent Living (ENIL)
	Heidrun Mollenkopf	Bundesarbeitsgemeinschaft der Senioren-Organisationen (BAGSO)
	Ben Slijkhuis	Netherlands Platform Older People and Europe (NPOE)
	Rosa Regatos	Centro Estatal de Autonomia Personal y Ayudas Tecnicas (CEAPAT)
Disabled end users	Janina Arsenjeva	European Disability Forum (EDF)
Institutional users and intermediating parties	Henk Nies	Netherlands Institute for Care and Welfare, Management Committee (CARMEN)
	Celine van Doosselaere	European Health Management Association (EHMA)
	Simon Wilson	European Association of Paritarian Institutions of Social Protection (AEIP)
Patient Organisations	Jean Georges	Alzheimer Europe
	Jo Harkness	International Alliance of Patient Organisations (IAPO)
	Nicola Bedlington	European Patient Forum (EPF)
Informal carers	Brigid Barron	Caring for Carers
	Caroline Glendinning	EUROCARERS
Service providers	Hilde de Keyser	European Association of Service Providers for People with Disabilities (EASPD)
	Jan van Gorp	European Association of Care and Help at Home (EACHH)
	Charles Lowe	London Borough of Newham, Social Services Department

¹ all experts will be invited to take part in the SAB before 30th of August 2007

3. Time Planning

The SAB expertise will be mainly required for evaluation purposes for each software design and development cycle, which is three times within the framework of the project:

- after the analysis of the user requirements
- after the user evaluation of the multimedia mock-up
- after the user evaluation of the prototype

In September 2007 appropriate cooperation means will be defined and agreed in consultation with the Advisory Board. These will need to take account of specific requirements the different member organisations may have in relation to practicable cooperation modalities and may include:

- Personal Advisory Board meeting and/or thematic workshops
- Online Advisory Board meeting and/or telephone conferences
- Formal interrogation of the Advisory Board members by means of well-established information gathering techniques
- Ad-hoc consultation of individual Advisory Board members in relation to specific issues that may emerge during the project's life cycle
- Dedicated peer reviewing of project deliverables and other documents/materials

These cooperation modalities are going to be elaborated in a briefing document to be developed after the initialization of the Advisory Board.

An inaugural SAB meeting will take place in September/October 2007, after the analysis of user requirements. The second SAB meeting is currently planned for June 2008 where results from activities 5.1.1 (tests relating to SOPRANO Model and Architecture-initial mock up) and 5.1.2 (user investigations of pre-cursor applications) are presented and feedback sought.

A detailed work schedule for the entire project duration is going to be elaborated in a briefing document to be developed after the initialisation of the Advisory Board.